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| Committee(s): Annual Council | Date: 18 th May 2022 |
| Subject: Appointment of a Deputy Mayor for Municipal Year 2022/2023 | Wards Affected: All |
| Report of: Claire Mayhew, Corporate Manager (Democratic Services) & Deputy Monitoring Officer | Public |
| Report Author: Name: Claire Mayhew, Corporate Manager (Democratic Services) & Deputy Monitoring Officer Telephone: 01277 312741 E-mail: claire.mayhew@brentwood.gov.uk | For Decision |

Summary

The Council is required to appoint a Deputy Mayor from amongst its membership to serve for the Municipal Year 2022/2023.

The Deputy Mayor is appointed by the Council to continue in office for one Municipal Year and hold office until immediately after the election of the Mayor at the next Annual Meeting.

Recommendation(s)

Members are asked to:

- R1. To appoint a Deputy Mayor for the Municipal Year 2022/2023 and until immediately after the election of the Mayor at the next Annual Meeting.**

Main Report

Introduction and Background

1. The Deputy Mayor will support the Mayor in their role during their term of office. Subject to any standing orders made by the Council, anything authorised or required to be done by, to or before the Mayor may be done by, to or before the Deputy Mayor.
2. The Mayor will invite nominations for the appointment of Deputy Mayor for the Municipal Year 2022/2023.

3. Once Annual Council has made the appointment of Deputy Mayor, the newly appointed Deputy Mayor duly takes the Declaration of Acceptance of Oath.
4. The Deputy Mayor is accompanied to events by a Deputy Mayoress/Escort or Consort. The Deputy Mayoress/Escort or Consort is recognised by the Council as such. A Deputy Mayoress/Escort or Consort will be announced.
5. After the Deputy Mayor's Mayoress/Escort or Consort has been announced, the outgoing Consort will invest the incoming Consort with the badge of office.

Issue, Options and Analysis of Options

6. Section 5 of the Local Government Act 1972 requires the appointment of a Deputy Mayor (being Vice-Chairman of the Council).

Reasons for Recommendation

7. It is a statutory duty.

Consultation

8. Group Leaders would be consulted.

References to Corporate Plan

9. This report underpins the corporate priority of transformation as the role of Deputy Mayor assists to uphold and promote the Constitution and so deliver improvements in governance arrangements.

Implications

Financial Implications

Name/Title: Jacqueline Van Mellaerts, Corporate Director (Finance & Resources)
Tel/Email: 01277 312829/jacqueline.vanmellaerts@brentwood.gov.uk

10. There are no direct financial implications arising from the appointment of a Deputy Mayor. For the purpose of enabling the Deputy Mayor to meet the expenses of their office, the Council may pay such allowance as the Council thinks fit. Agenda Item 13 deals with allowances.

Legal Implications

Name & Title: Amanda Julian, Corporate Director (Law & Governance) and Monitoring Officer

Tel & Email: 01277 312705/amanda.julian@brentwood.gov.uk

11. The Council has a statutory duty to elect a Deputy Mayor annually from among its members. The election of the Mayor and Deputy Mayor must be the first business transacted at the Annual Meeting.

12. The process for electing the Deputy Mayor is set out in the Council's Constitution.

Economic Implications

Name/Title: Phil Drane, Corporate Director (Planning and Economy)

Tel/Email: 01277 312610/philip.drane@brentwood.gov.uk

13. There are no direct economic implications

Equality and Diversity Implications

Name/Title: Kim Anderson, Corporate Manager - Communities, Leisure and Health

Tel/Email: 01277 312634/kim.anderson@brentwood.gov.uk

14. Section 149 of the Equality Act requires the Council to have due regard to the Public Sector Equality Duty when making decisions, strategic planning and when implementing policies that may impact on those who have protected characteristics. Listed Authorities must comply with the requirements under the Equality Act 2010 (Specific Duties) Regulations 2011 (the Regulations), to publish equality data and list specific equality objectives. These Regulations apply to the Council.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

15. None.

Background Papers (include their location and identify whether any are exempt or protected by copyright)

16. None

Appendices to this report

17. None